

California Law Enforcement Telecommunications System (CLETS)  
Advisory Committee (CAC)

Standing Strategic Planning Subcommittee (SSPS)  
Meeting Minutes (Unapproved)

March 21, 2013  
California Highway Patrol Headquarters, Sacramento

- Present:** Chair: Sam Spiegel (California Peace Officers' Association)
- Members: Julie Basco (Department of Justice), Chris Emery (Folsom Police Department)
- Absent:** Ed Kane (Department of Motor Vehicles), Rita Lugo (California Highway Patrol), John Lemmon (California Technology Agency), Laurie Porcari (Kings County Sheriff's Office), Ashish Kakkad (San Diego County Sheriff's Office)
- Audience:** Pam Scanlon and Lloyd Muenster (Automated Regional Justice Information System) (ARJIS), Greg Park (Livermore Police Department), Alfredo Gonzalez (Sacramento County Sheriff's Office), David Wanjiru (California Highway Patrol), Chris Saulpaugh (San Diego County Sheriff's Office), Sanjoy Datta (Los Angeles Police Department)
- Cuong Nguyen, Maria Cranston, Michelle D. Mitchell, Keith Dann, Stephanie Cervantes and Steve Kennedy (Department of Justice)

**CALL TO ORDER** – Chair Sam Spiegel called the meeting to order at 2:03 p.m.

Chair Spiegel recounted the history of the subcommittee, which was presented at the earlier CAC meeting and is delineated in the CAC minutes. Additionally, Chair Spiegel gave an example of a problem he would like to see rectified, noting that the majority of agencies are still reporting crime statistics to Department of Justice databases by mail rather than electronically. One agency, he pointed out, mails 1,600 pages of statistics monthly.

Following introductions, Chair Spiegel suggested the SSPS might benefit by breaking the subcommittee into working groups rather than adding more members. He proposed dialog and an exchange of ideas and suggested people review the CLETS Strategic Plan and determine if it is currently on course. Feedback can be provided at the next meeting.

Chair Spiegel also discussed the state's Data Sharing Task Force, a partnership of the California Police Chiefs Association and the California State Sheriffs' Association. He noted that as the task force has put more tools in investigators' hands, silo walls of information have begun to



dissipate. He hopes as the Task Force becomes more effective and efficient, vendors will be more convinced to meet the needs of business clients.

In this context, the Chair also mentioned that each agency would have the opportunity to obtain information received from data sharing messages/systems. The advantages of this type of procedure/sharing might result in possible legislation and that the SSPS could be instrumental in creating its priorities and then ensuring completion. SSPS member Chris Emery said all record management systems (RMS) should contribute so that every agency can communicate with the state. Audience participant Pam Scanlon from ARJIS suggested the subcommittee look at the state's Geospatial Information System (GIS) as a method for standardization. Ideally, Chair Spiegel noted, police chiefs and sheriffs would not approve RMS contracts, which do not meet the desired standards of both groups.

**NEXT SSPS MEETING** – The next two SSPS meetings were tentatively scheduled for July 2013 and November 2013. Following the SSPS meeting, it was decided the next SSPS meeting would precede the CAC meeting. *The next SSPS meetings are scheduled for Thursday, July 25th, and Thursday, November 21st, and start at 9 a.m.*

#### **Action items**

Before the next meeting, Chair Spiegel requested SSPS members/attendees examine the current CLETS Strategic Plan and see what parts of it should be modified. He also wants to see examples of successful requests for proposals from other agencies.

Audience participant Greg Park suggested inviting the state's Geographic Information Officer (GIO) from the California Technology Agency to the next CAC meeting and possibly the next SSPS meeting. Mr. Park also said it would be helpful to come up with white papers from other agencies' success stories.